

PERSONAL INFORMATION

Luigi Di Via



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Date of birth 07 December 1987 | **Nationality** Italian

WORK EXPERIENCE

07/2022 →



Financial Coordinator / Head of HR

Fondazione Comunitaria di Agrigento e Trapani, Leonardo Sciascia at 36, Agrigento (AG), IT

- Financial Coordinator / Financial Manager
Economic and financial monitoring, preparation of the reports required by the reporting system and support for partners;
- Continuous supervision of implementation documents for European and national projects;
- Management over the effective application of the provisions of the project Conventions;
- Management of the administrative obligations envisaged by the various programs;
- Control over the effective implementation of the obligations set out in the Partnership Agreement;
- Management of ordinary corporate accounting
- Definition and oversight of HR policies and internal processes, verification of their implementation;
- Management of personnel administrative and contractual obligations;
- Monitoring compliance with the applicable CCNL and labour law.

Type or sector of activity Promotion of social, cultural and environmental development across the provinces of Agrigento and Trapani. Design and coordination of innovative, sustainable social projects with long term impact.

12/2018 →



Owner, Operations Director

Birrificio Baroni Birra, Gencheria at 5, Paceco (TP), IT

- Production and sale of craft beer in kegs and bottles.

Type or sector of activity Beer production

12/2015 →



Financial Coordinator / Manager

CESIE – Centro Studi e Iniziative Europeo, Roma at 94, Palermo, IT

- Financial Coordinator / Financial Manager
Economic and financial monitoring, preparation of the reports required by the reporting system and support for partners;
- Continuous supervision of implementation documents for European, national and international projects;
- Drafting of project forecast budgets;
- Control over the effective application of the provisions of the project Conventions;
- Management of the administrative obligations envisaged by the various programs;
- Preparation of Partnership Agreements to be stipulated with all partners as Coordinator Financial; control of the terms of the Partnership Agreement to be stipulated as Financial Manager;
- Control over the effective implementation of the obligations set out in the Partnership Agreement;
- Management of ordinary corporate accounting.

Type or sector of activity Europlanning and implementation of directly managed European Projects on Higher Education and Research, Rights and Justice, Adults, Migration, School, Youth

18 mesi (01/2016 –06/2017)



Trainee Chartered Accountant

Giuseppe Genco Dott. Commercialista Revisore Legale, Via Pignatelli Aragona, 82, Palermo, IT

- Tax consultancy, assistance in relations with the financial administration, corporate consultancy and assistance, company valuations and corporate reorganization operations.

Type or sector of activity Commercial and tax assistance to companies.

6 months (06/2015 – 12/2015)

**Traineeship in Accounting, Finance and Management****CESIE – Centro Studi e Iniziative Europeo**, Roma at 94, Palermo, IT

- Financial reporting of European projects, Accounting records, Management and Budget Analysis, Planning and Control.

Type or sector of activity Europlanning and implementation of directly managed European Projects on Higher Education and Research, Rights and Justice, Adults, Migration, School, Youth.

5 months (10/2014 – 03/2015)

**Warehouseman France Télécom****Kuehne + Nagel**, Zac de Paris Sud V Bat A, 77127 Lieusaint, FR

- Inventory assistance, Checks on computer software.

Type or sector of activity Logistics and goods storage.

6 months (02/2014 – 07/2014)

**Commercial co-manager (Traineeship Erasmus Placement)****Corbelli Wines**, 44, Lower Lichfield St, Willenhall, West Midlands, UK

- Warehouse management, loading and unloading on enterprise platform, office assistant.

Type or sector of activity Import-Export of food and wine products.

EDUCATION AND TRAINING

01/2018 – 05/2018

**Specialization and professional refresher course 24 CFU****PEGASO – Università Telematica**

The course is aimed at obtaining the certification relating to the acquisition of 24 CFU (University Educational Credits) in anthro-psycho-pedagogical disciplines and in teaching methodologies and technologies. The goal achieved is the completion of the training course referred to in Annex A of the Ministerial Decree 616/2017, which allows to operate in training organizations, in socio-health training organizations and in non-formal training productive organizations.

03/2018 – 05/2018

**English language skills certification - Level B2****Pearson EDI/LCCI – Pearson JetSet Level 5**

The course allowed me to understand the main ideas of complex texts on both concrete and abstract topics, including technical discussions. I am able to interact with a certain fluency and spontaneity to have a natural interaction with native speakers without strain for the interlocutor. I can produce clear and detailed text on a wide range of topics and explain a point of view on a topic by providing the pros and cons of the various options.

10/2017 – 12/2017

**Certificate of Competence for Social Entrepreneurship****ECQA – European Certification & Qualification Association**

The modular course in the field of Social Entrepreneurship was developed according to the standards of the European Credit System for Vocational Education and Training. It has allowed the acquisition of knowledge and methods that allow social enterprises to be able to bring innovative solutions for social cohesion and inclusion, job creation, growth and the promotion of active citizenship.

06/2017 – 09/2017

**Agricultural Company Conductor (Company Manager)****Eurotrainer - Centro di Alta Formazione Professionale**, Via Giuseppe Fava, 53, Enna, IT

The course has transmitted adequate knowledge of the agricultural business world, with particular reference to its management characteristics, also with reference to the new sectors of organic agriculture, in order to acquire a versatile preparation that facilitates the creation of farms or the inclusion in companies already existing, favoring the modernization of business management and the competitiveness of the companies themselves.

05/2015 – 09/2016

**Master in Global Marketing, Communication & Made in Italy****Centro Studi Comunicare l'Impresa e Fondazione Italia USA**

Export Credit Risk Management, International movement of goods, Principles of Marketing, international contracts, Internationalization and Marketing.

Realization of a Project Work concerning the creation and the launch of an all-news channel on DTT. Analysis of domestic and international market, the average user analysis, creating a business plan, including SWOT analysis, to support the conception of the schedules of programs and advertising, through a multi-channel.

03/2014 – 06/2014

**Course in “Employability and Personal Development”****City of Wolverhampton College**, Wolverhampton, West Midlands, UK

The course has developed important personal skills as well as a range of positive qualities, attitudes and behaviours valid for learning and work.

2012 – 2014

**Master's degree in business economics and managements****University “Kore” of Enna** – Faculty of Economics, Enna, IT

Auditing, Quality Control, Human Resources Management, Cost Analysis.

Vote 110/110

- Thesis: European funding as incentive to innovation in SMEs

2006 – 2012

**Bachelor's degree in business economics****University of Palermo** – Faculty of Economics, Palermo, IT

Law applied to the economy, Economy business, Human Resources Management, Accounting business.

- Thesis: *Business Crisis and rehabilitation*

ACADEMIC ACHIEVEMENTS

30/06/2015

**Accredited expert at the Italy-USA Foundation****Italy-USA Foundation**

Scroll of Merit for meritorious graduates conferred at the awards ceremony at the Chamber of Deputies.

19/12/2014

**Scholarship****Chamber of Commerce of Enna and the Order of Chartered Accountants of Enna**

Winner of the annual scholarship to the memory of the accountants Giuseppe Alessi, Michele D'Amico e Gregorio Parlascino.

Thesis: “European funding as incentive to innovation in SMEs”

KEY SKILLS

Languages

Italian	★ ★ ★ ★ ★ ★	C2 - Native speaker
Sicilian	★ ★ ★ ★ ★ ★	C2 - Native speaker
English	★ ★ ★ ★ ☆ ☆	B2
French	★ ★ ★ ★ ☆ ☆	B2 – <u>Pearson EDI/LCCI JetSet Level 5</u>
Spanish	★ ★ ☆ ☆ ☆ ☆	A2

Social skills

Excellent ability to adapt to multicultural environments, gained through abroad work experience; team spirit; sense of responsibility and good communication skills gained through the experiences in contact with the public.

Organizational skills

Sense of organization (experience in logistics); good experience in managing projects or groups; excellent problem-solving skills; good stress management skills; ability to work in emergency and spirit of adaptation to unforeseen situations.

Technical skills

Professional use of Microsoft Office, especially Excel, Word and PowerPoint; work on Windows, Linux and Mac; Use without difficulty accounting software as QuickMastro; I learn quickly to use components and / or specific software.

Other skills

- Language-communication skills certification issued by the Kore Interfaculty Linguistic Center of the Kore University of Enna. English language, level B2
- Lifeguard's licence, released on 17/06/2005;
- Referee Regional Basketball, Sicily;
- BLS-D Operator (Basic Life Support and Defibrillation) acquired on 30/05/2013;

Licenses

- Driving licence category: A - B - C - D - BE - CE - DE;
- Nautical licence within 12 miles;

Hobby and personal interests

In my free time I practice spearfishing in the Trapani seabed; for my travels I prefer natural places to reach independently. I am a lover of craft beer, especially the Belgian style, which I produce independently by experimenting with new recipes. I read historical novels and science magazines.